HALTON BOROUGH COUNCIL

For application on the grounds of Religion/Belief
To be completed by the School:

Name of School

Roman Catholic ☐

Church of England ☐

Joint Faith ☐

I hereby certify that the admission of this child to this school was for reasons of religion/belief.

Signed (Headteacher/Registrar)

School Stamp

Cycle Allowance

A cycle allowance may be claimed as an alternative to a scholar's bus pass. Would you like a cycle allowance? Please contact Halton Borough Council for more information.

YES ☐ NO ☐

For more information please refer to the accompanying leaflet 'Information for Assisted School Transport'. You can also contact Halton Direct Link (one stop shops at Halton Lea, Runcorn, Widnes or phone 0303 333 4300) for more information or to request this leaflet in another format such as large print, audio or Braille.

Please complete and return this form as soon as possible and return it to the address below.

Halton Borough Council, Transport Co-ordination, Lowerhouse Lane Depot, Widnes Cheshire, WA8 7AW

If your first language is not English and you would like information about our services in another language, please call us on 0303 333 4300 or email hdl@halton.gov.uk

اگر آپ کی پہلی زبان انگریزی نہیں ہے اور آپ ہماری خدمات کے بارے میں معلومات کسی دوسری زبان میں چاہتے ہیں تو براہ کرم ہمیں 0034 333 3030 پر فون یا hdl@halton.gov.uk پر ای میل کریں

যদি আপনার প্রথম ভাষা ইংরেজী না হয়ে থাকে এবং আপনি অন্য ভাষায় আমাদের সার্ভিসেস সম্পর্কে তথ্য জানতে চান, তাহলে দয়া করে আমাদেরকে 0303 333 4300 নম্বরে ফোন করুন অথবা যফষ@যধষঝড়হ.মড়া.শ এই ঠিকানায় ই-মেইল করুন।

यदि आप की पहली भाषा अंग्रेज़ी नहीं है और आप हमारी सेवाओं के बारे में जानकारी किसी अन्य भाषा में चाहते हैं तो कृपया हमें 0303 333 4300 पर फ़ोन करें या hdl@halton.gov.uk पर ई-मेल भेजें

如果你的母语不是英语，而你希望得到有关我们服务的其它语言版本的信息，请致电 0303 333 4300或者发送电邮至 hdl@halton.gov.uk联络我们。

Jeżeli angielski nie jest Twoim pierwszym językiem i potrzebujesz informacji o naszych usługach w innym języku, prosimy o zatelefonowanie do nas pod numer: 0303 333 4300
lub wysłanie maila do: hdl@halton.gov.uk

Application Form
for Assisted School Transport
2026/27

This form should be used for all applications for assisted school transport for the 2026/7 school year. For more information about who is eligible for assisted school transport please refer to the leaflet which accompanies this form. Further copies of this form and the information leaflet can be obtained from the Halton Direct Link offices in Halton, Runcorn or Widnes.

If this is a new application a passport size photograph of the pupil is required. Please write the name of the pupil on the reverse of the photograph.

PLEASE NOTE YOU MUST COMPLETE ALL RELEVANT SECTIONS AS THIS WILL BE USED TO ASSESS ELIGIBILITY.

HALTON BOROUGH COUNCIL

Pupil Details

Surname

Forename(s)

Date of Birth

Age on 31 August 2026.

Year group at start of September 26 term

Is this application? New Renewal

Please staple a passport size photograph here and write the name of the pupil on the reverse

Parent/Carer Details

Title Initials

Surname

Home Address

Postcode:

Previous Address (if moved within last 12 months)

Postcode: Date of move:

Home telephone number

You must provide us with an emergency contact telephone number

School Details

Name and address of school to be attended

Date of Admission

Name of previous school

Date of leaving previous school

Eligibility Criteria

You must complete the following (please read the attached leaflet and tick any that apply):

- ☐ We are applying based on statutory distance
- ☐ My child is attending the above school for reasons of religion or belief and we are a low income family and meet the criteria. **You must attach proof of baptism or a letter from priest/vicar and your TC602, confirmation of free school meals or a tax credit statement**
- ☐ We are a low income family **You must attach TC602, confirmation of free school meals or a tax credit statement**
- ☐ My child's educational courses are unavailable within Halton. (post 16 students only) **You must attach written proof**
- ☐ We have been declared homeless
- ☐ My child has a temporary medical condition causing them to require travel assistance
- ☐ We deem the walk route to be unsafe
- ☐ Parent/Carer's disability prevents them accompanying their child along a route that would otherwise be considered unsafe without adult supervision (medical evidence required)

You must attach full details accompanied by a letter from a doctor/consultant

Supporting Evidence

If you ticked any of the boxes above you must provide the appropriate evidence documents outlined in bold. In addition, if your child is attending the school for reasons of religion and belief, you must ensure that the school completes the section overleaf, or the application will be returned to you. **You must also attach TC602 confirmation of free school meals or a tax credit statement**

Halton Borough Council is the data controller for personal information you provide.
You can view the full privacy notice at
www.halton.gov.uk/privacynotices

Declaration

Please sign the following declaration. (This application cannot be processed unless the declaration is signed)

I declare that it is necessary for my child to travel in accordance with the details given and that to the best of my knowledge and belief these details are correct in every respect. I understand that the Local Authority may seek clarification of my claim through the school. I undertake to return the travel pass if my child leaves the school before the end of the school year or otherwise ceases to be eligible for assisted travel. I understand that the transport may be suspended or permanently withdrawn if my child's behaviour is not of an acceptable standard.

Signature of Parent/Carer

Date

OFFICE USE ONLY

DATE REC START DATE

ELIG CODE END DATE

OFFICE USE ONLY

ALLOCATED SERVICE/STOP DETAILS

OFFICE USE ONLY

ALLOCATED BY

PASS POSTED