

# HALTON LA ADMISSION TO PRIMARY SCHOOL 2027 APPEAL FORM (For Halton Schools Only)

Please complete one form per child for **each** school you wish to appeal for.  
The deadline for appeals to be received is **18<sup>th</sup> May 2027**.  
**Please return this form as soon as possible.**

You have been refused a place for your child at the Halton School named below due to the year group being oversubscribed. You have a right of appeal against this decision. If you decide to appeal, please complete this form and return it by email or post. (Details shown at the foot of this form).

|                                                                                          |  |                             |  |
|------------------------------------------------------------------------------------------|--|-----------------------------|--|
| <b>SCHOOL YOU WISH TO APPEAL FOR:</b>                                                    |  |                             |  |
|                                                                                          |  |                             |  |
| <b>PUPIL DETAILS</b>                                                                     |  |                             |  |
| <b>First Name:</b>                                                                       |  | <b>Surname:</b>             |  |
| <b>Date of Birth:</b>                                                                    |  | <b>Early Years Setting:</b> |  |
| <b>Home Address and Postcode:</b>                                                        |  |                             |  |
| <b>REASON FOR APPEAL</b>                                                                 |  |                             |  |
| Please give the reasons for making this appeal for a place at the school for your child: |  |                             |  |
|                                                                                          |  |                             |  |

If you wish to provide more information, please attach additional sheets firmly to this form and ensure your child's full name is clearly marked

|                                                                                                                                                                                                                                                                                                                                      |  |                               |  |
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| <b>DATA PRIVACY, DECLARATION AND CONSENT:</b>                                                                                                                                                                                                                                                                                        |  |                               |  |
| Halton Borough Council is the Data Controller for the personal information you provide. We collect and hold information about you in order to process your application regarding your child's admission to school as the Local Authority and schools will need this information to ensure the application is assessed appropriately. |  |                               |  |
| You can view the full privacy notice at <a href="http://www.halton.gov.uk/privacynotices">www.halton.gov.uk/privacynotices</a>                                                                                                                                                                                                       |  |                               |  |
| I certify that all the information given above is correct. I am aware that if I do not attend the hearing it will take place in my absence using the information available                                                                                                                                                           |  |                               |  |
| <b>Parent/Carer Name:</b>                                                                                                                                                                                                                                                                                                            |  | <b>Relationship to Child:</b> |  |
| <b>Email Address:</b>                                                                                                                                                                                                                                                                                                                |  | <b>Contact Number:</b>        |  |
| <b>Signed:</b>                                                                                                                                                                                                                                                                                                                       |  | <b>Date:</b>                  |  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
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| <p>Please return this form as soon as possible and before the deadline, <b>18<sup>th</sup> May 2027</b>.</p> <p>Please email to: <a href="mailto:schooladmissions@halton.gov.uk">schooladmissions@halton.gov.uk</a></p> <p><b>Or alternatively, post to: School Admissions Team, Halton Council, PO Box 317, Runcorn, WA7 9BZ</b></p> <p>If you have any queries please contact the team on: 0151 511 7271/8601 <a href="http://www.halton.gov.uk/schooladmissions">www.halton.gov.uk/schooladmissions</a></p> |  |
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