

APPLICATION TO CHANGE VEHICLE REGISTRATION NUMBER TO PRIVATE REGISTRATION NUMBER



To avoid any delay in your application being processed please ensure that all sections of the form are fully completed

APPLICANT DETAILS

1. Name in full
(Mr/Mrs/Miss/Ms (please indicate))
2. Current address
.....
.....
3. Telephone numbers Home
 Mobile
4. Date of birth
5. Email address
6. Which taxi system do you
 operate from?
7. Single Status Drivers licence
 number
8. Hackney Carriage/Private Hire
 licence number
9. **CURRENT** vehicle registration
 number
10. **PRIVATE** vehicle registration
 number

11. Make of vehicle
12. Model of vehicle
13. Colour of vehicle

DECLARATION – IMPORTANT PLEASE READ BEFORE SIGNING

I hereby declare:

- 1. I have read and understand the Council's criteria on Hackney Carriage and Private Hire licensing.**
- 2. I have read and understand the Council's Hackney Carriage and Private Hire vehicle conditions and the vehicle specifications comply with the conditions.**
- 3. I understand the differences in the law relating to Hackney Carriages and the law relating to Private Hire.**
- 4. I also understand that Hackney Carriage vehicles and Private Hire vehicles may only be driven by persons holding a Single Status Drivers licence.**
- 5. I acknowledge that any details disclosed by me to the Council can be used by the Council and any Government Agency in the investigation of matters involving or related to my status as a licence holder and to this application.**
- 6. The information provided in this application is true and accurate.**

For your information the link to the privacy notices under the General Data Protection Regulations for Legal Services, Licensing Section is:

<https://www4.halton.gov.uk/Pages/councildemocracy/privacynotices.aspx>

Signed

Dated

Please note that the supporting documents **MUST** be produced showing the Private Registration Number. Once the application is fully completed ie all documentation has been received by the Licensing Section, the Licence and plates will be issued – 24 hours from COMPLETION of the application process.

FOR OFFICE USE ONLY

VEHICLE REGISTRATION DOCUMENT

Form reference number

Registration number

Name of registered keeper

Type and colour of vehicle

Date of first registration

Date registered keeper
acquired vehicle

Engine capacity

INSURANCE DOCUMENT

CERTIFICATE

☐

COVER NOTE

☐

Company

Policy/Certificate number

Vehicle registration number

Name of policy holder

Start date

Expiry date

Persons insured to drive

Policy holder only

☐

Policy holder & following
named drivers

☐

Use

CERTIFICATE OF COMPLIANCE

CERTIFICATE OF CONFORMITY

Issue date

Received

☐

Expiry date

Not applicable

☐

Mileage

Serial number

FEE PAID

Date

Receipt number

Amount

Method of payment
