

## **Part B transfer Form**

**Application to transfer a permit for a limited period: [mobile plant](#)**

**Local Authority Pollution Prevention and Control  
Pollution Prevention and Control Act 1990  
Environmental Permitting (England and Wales) Regulations 2007**

### **Introduction**

#### **When to use this form**

Use this form if you are applying to temporarily transfer a permit for a mobile plant. The form must be signed by both the hire company and the user of hired plant.

The appropriate fee must be enclosed with the application to enable it to be processed further. When complete, send the form and the fee and any additional information to:

**Halton Borough Council  
Environmental Protection Team  
3rd Floor Rutland House,  
Halton Lea,  
Runcorn.  
WA7 2GW**

#### **If you need help and advice**

We have made the application form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

1. Type of mobile plant (eg 'mark-3 crusher made by XYZ')

.....

2. Address of where the plant will be used

.....

.....

.....

Postcode .....Telephone.....

3. Permit reference number .....

4. Name of hire company .....

Contact name, email and telephone .....

.....

5. Name of user company .....

Trading/business name (if different) .....

Registered office address

.....

.....

.....

Contact name, email and telephone .....

.....

6. Dates (and times) when the requested transfer will take effect and will cease to have effect

start date and time.....

end date and time.....

*At the expiry of this fixed period this transfer will cease to have effect and the permit which is the subject of this transfer will revert to the hire company.*

7. Has the user previously hired mobile crushing or screening plant from this hire company?

Yes/No

If yes, what was

a) the date of the last hire .....

b) the local authority to which a transfer application was made

.....

8. Please state the amount enclosed as a fee for this application.

£..... (cheques should be made payable to Halton Borough Council

9. Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial or industrial confidentiality?

Yes/no

If Yes, please provide full justification, considering the definition of commercial confidentiality within the EP Regulations.

#### 10. Data protection and offences

The information you give will be used by the local authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- offer you documents or services relating to environmental matters,
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

If the user company contravenes the conditions of the permit at any time when it is transferred to them

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

11. Declaration by proposed user: previous offences (delete whichever is inapplicable)

I/We certify

EITHER

No offences have been committed in the previous five years which are relevant to my/our competence to operate this mobile plant in accordance with the EP Regulations.

No formal enforcement action has been undertaken, or written warnings received, in the 12 months before the date of this application about a) failure to comply with conditions relating to the operation of any mobile plant, or b) operating without the plant being subject to a relevant environmental permit.

OR

A. The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the Regulations:

B. The following formal enforcement action has been undertaken/written warnings received in the 12 months before the date of this application about either a) failure to comply with conditions relating to the operation of any mobile plant, or b) operating without the plant being subject to a relevant environmental permit.

.....  
.....

Signature .....

Name .....

Position.....

Date .....

**12. Declaration - signature of hire company\***

I/We certify that the information in this application supplied by us as the permit-holder company is correct. I/We apply for a transfer of our existing permit in respect of the particulars described in this joint transfer application.

Signature .....

Name .....

Position.....

Date .....

Signature .....

Name .....

Position.....

Date .....

**13. Declaration - signature of proposed user\***

I/We certify that the information supplied by us in this application is correct. I/We apply for a transfer of an existing permit in respect of the particulars described in this joint transfer application. I/We understand that, for the duration of the fixed period given in response to question 6, I/we will be responsible for operating the mobile plant in accordance with the permit conditions and will be liable to enforcement action for any contraventions. I/We have seen and read a copy of the permit for this plant.

Signature .....

Name .....

Position.....

Date .....

Signature .....

Name .....

**Position.....**

**Date .....**

**\* Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.**