

Halton LA In-Year Transfer Appeals Form

You have been refused a place for your child at the Halton School named below. You have a right of appeal against this decision. If you decide to appeal, please complete this form and return it to the address shown at the bottom of this form or email it to schooladmissions@halton.gov.uk

SCHOOL YOU WISH TO APPEAL FOR:

YOUR CHILD'S DETAILS

Surname:		Forename:	
Date of Birth:		Gender:	
Home Address:		Postcode:	
Current/Previous School:			

Other reasons for appealing:

Please highlight any further information you wish to be used in support of your appeal

You may attach additional sheets/evidence. Please ensure they have your child's name at the top and attach firmly to this sheet. Your appeal must be submitted within the same academic year of your application being refused.

DATA PRIVACY, DECLARATION AND CONSENT:

Halton Borough Council is the Data Controller for the personal information you provide. We collect and hold information about you in order to process your application regarding your child's admission to school as the Local Authority and schools will need this information to ensure the application is assessed appropriately.

You can view the full privacy notice at www.halton.gov.uk/privacynotices

I certify that all the information given above is correct. I am aware that, if I do not attend the appeal hearing, it will be heard in my absence using the information available.

Parent/Carer Name:		Relationship to child:	
Mobile Number:		Email Address:	
Signed:		Date:	

Please return this form by email to schooladmissions@halton.gov.uk or alternatively you can post it to:

School Admissions Team, HBC, PO Box 317, Runcorn, WA7 9BZ

Any queries please call us on 0151 5118601/ 5117271

www.halton.gov.uk/schooladmissions