

EQUALITY IMPACT ASSESSMENT – STAGE 1

EIA Ref	C/12/41	
Lead Officer	Name	Steve Boyes
	Position	Gypsy Liaison Officer
	Contact details	steve.boyes@halton.gov.uk

SECTION 1 –Context & Background

1.1 What is the title of the policy / practice?

Gypsy and Traveller Sites Pitch Allocation

1.2 What is the current status of the policy / practice?

Existing ✓ (enhanced & clarified)

Changed

New

1.3 What are the principal aims and intended outcomes of the policy / practice?

The policy and procedure has been refined to comply with DCLG good practice guidance and transparency in Gypsy Traveller site allocation.

1.4 Who has primary responsibility for delivering the policy / practice?

HBC Housing Solutions Team, Gypsy Traveller Liaison Officer

1.5 Who are the main stakeholders?

Gypsy and Traveller community

1.6 Who is the policy / practice intended to affect?

Residents

Staff

Specific Group(s) ✓

(add details below)

Gypsy and Travellers

1.7 Are there any other related policies / practices?

Homelessness policies relating to needs assessment requirements

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SECTION 2 – Consideration of Impact

2.1 Relevance: – the Public Sector Equality Duty

Does this policy / practice / service have due regard to the need to: -

- (a) Eliminate discrimination, harassment, victimisation and any other conflict that is prohibited by the Equality Act 2010
- (b) Advance equality of opportunity between two persons who share a relevant protected characteristic
- (c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it

Yes (✓) No ()

State reasons below

(Relevance to service users/staff)

This policy/procedure is aimed at a specified ethnic group, involving positive action.

2.2 Has data and information has been used in determining the impact of the policy / procedure under review?

Equality Group(s)	Gypsy and Traveller numbers and community profile Accommodation Assessment survey 2007, clarifies housing needs. CLG Good Practice Guide 2009.
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Baseline data and information

2.3 On the basis of evidence, has the actual / potential impact of the policy/ practice been judged to be positive (+), neutral (=) or negative (-) for each of the equality groups and in what way? Is the level of impact judged to be high (H), medium (M), or Low (L)?

Protected Characteristic	Impact type +, =, -	Level H, M, L, -	Nature of impact
Age	+	H	Vulnerability used in development of priority
Disability	+	H	
Gender	=	/	
Race / ethnicity	+	H	Positive action taken to meet the needs of a specified ethnic group
Religion / belief	=	/	
Sexual Orientation	=	/	
Transgender	=	/	
Marital status/ Civil Partnerships	=	/	
Pregnancy/Maternity	=	/	

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In Halton two further vulnerable groups have been identified: -			
Carers	=	/	
Socio – economic disadvantage	=	/	

2.4 Does the policy practice have any potential impact upon safeguarding vulnerable people?

All staff are trained in safeguarding and any issues will be subject to the attention of the site warden and /or Gypsy Traveller Liaison Officer.

2.5 How will the impact of the policy / practice be monitored?

Assessment procedure, waiting list, rent and occupation data and via on site warden.

2.6 Who will be responsible for monitoring?

Gypsy Traveller Liaison Officer

2.7 If any negative impacts, or potential negative impacts, have been identified what mitigating actions will be put in place, thereby eliminating the need for a further Stage 2 assessment. Where none have been identified insert 'no further action required' in the first column

Action & purpose / outcome	Priority	Timeframe	Lead Officer
No further action required.	(H, M, L)		

2.8 Summary of stakeholders involved in this review

Job Title or Name	Organisation / representative of
Natalie Johnson, Policy Officer Les Unsworth, Policy Officer	People and Communities Team, HBC Corporate and Organisational Team, HBC

2.9 Completion Statement

As the identified Lead Officer of this review I confirm that:-
No negative impact has been identified for one or more equality groups and that a Stage 2 Assessment is not required √

Signed: S Boyes

Date: 03/04/2012

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Completed EIAs should be sent to Les Unsworth, Corporate and Organisational Policy, to be given a unique reference number and for inclusion on the central register.