

**Cheshire Boroughs Concessionary Fares Scheme
Application for a Disabled Persons National Bus Pass**



Title	
Surname	
Forename	
Middle name	

Telephone								
Gender								
Date of Birth	D	D	M	M	Y	Y	Y	Y
Email							@	

Address		
		Postcode

Please indicate below **ONE** category under which you are making your application and refer to the evidence sheet for details of acceptable documents in support of your application.

☐	(a) Blind or partially sighted
☐	(b) Profoundly or severely deaf
☐	(c) Without Speech
☐	(d) Has a disability, or has suffered an injury, which has a substantial and long-term adverse effect on ability to walk
☐	(e) Does not have arms or has long-term loss of the use of both arms
☐	(f) Has a learning disability, that is, a state of arrested or incomplete development of mind which includes significant impairment of intelligence and social functioning
☐	(g) Would, if applied for the grant of a licence to drive a motor vehicle under Part III of the Road Traffic Act 1988, have the application refused pursuant to section 92 of the Act (physical fitness) otherwise than on the ground of persistent misuse of drugs or alcohol

GP Name	
GP Address	

Halton Borough Council is the Data Controller for the personal information you provide. The Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information visit www.halton.gov.uk/privacynotices

I certify that the address above is my sole or principal residence and I am entitled to the concession for which I apply. I agree to an examination of any Council records in processing this application and understand that my GP may be contacted should the need arise.

Signed								
<i>Parent or Guardian signature if applicant is under the age of 16.</i>	Date	D	D	M	M	Y	Y	

Completed applications should be returned by email to hdl@halton.gov.uk along with any images or scanned document as proof of id, residency or eligibility.

If you are unable to return the form by email or need to send copies of other documents (copies only) by post the address to send them to is:

Concessionary Travel
PO Box 317
Runcorn
WA7 9BZ

Telephone: 0303 333 4300

Please allow up to 21 days for delivery. If you do not receive your pass within 28 days you **MUST** notify the local office, failure to do so will result in your pass being treated as a replacement and a £10.00 fee will be applied.

At the time of application please ensure you have the following with you:

	Proof of Residence	i.e. Utility bill or bank statement (must be no more than 3 months old)
	Proof of Identity	i.e. Passport, driving licence photocard, benefit award letter, birth certificate (If a married woman marriage certificate also required)
	Proof of Eligibility	Please refer to evidence sheet for details of acceptable documents. If you cannot provide any proof of eligibility and we have to contact your GP they may charge for this service. Please note that HBC will not be responsible for these charges.
	One passport sized photograph	Must be recent (Within 5 years) and of passport quality showing a close up of applicant's head and shoulders without a hat, facing forwards looking directly at the camera on a plain background. Photos can be taken free of charge if required in any of the Halton Direct Link One Stop Shops.

PLEASE ATTACH PHOTOGRAPH HERE	FOR OFFICE USE ONLY					
	Received	DD	MM	YY		
	Verified and accepted	Residence				
		Identity				
		Eligibility				
		By				
	Expiry Date					
	CMS Reference					